

MEETING TO BE
LIVE STREAMED AT
www.youtube.com/channel/UC8i0yw7Ihozymgo4N68jJdg/live

AGENDA FOR A BUSINESS SESSION MEETING
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP
WEST WINDSOR MUNICIPAL BUILDING
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN

June 30, 2025

7:00 P.M.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice - January 17, 2025 to The Times and the Princeton Packet, filed with the Municipal Clerk and posted at the Municipal Building and on the Township web-site.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration

Recognition of Winner of the Revolution West Windsor Logo Contest

Proclamation for Disability Pride Month
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings

2025-09 AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 168, "TRAFFIC AND PARKING," ARTICLE V: "TRAFFIC AND PARKING REGULATIONS ON PRIVATE PROPERTY" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST WINDSOR (1999)

11. Consent Agenda

A. Resolutions

B. Minutes

March 3, 2025 - Business Session - As Amended

C. Bills & Claims

12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk

2025-R149 Authorizing the Release of Performance Guarantees Associated With Private Improvements For the Project Known as Windsor 1 Developers - Wawa Route 1 (ZB19-06)

2025-R150 Authorizing the Business Administrator to Enter into a Contract with SHI International Corp. to Procure 2025 Intellishift GPS Vehicle Tracking Licensing. Under the New Jersey Cooperative Purchasing Alliance Contract #CK04, Subcontract 24-38 with the County of Bergen - \$11,511.19

2025-R151 Authorizing the Mayor and Clerk to Execute Change Order #1-Final with Protective Paving L.L.C. for a Decrease Amount of \$12,698.43 for the Project Known as FY2023 Community Park Grant Trail Resurfacing for a Revised Total Amount of \$218,575.84

2025-R152 Authorizing the Mayor and Clerk to Execute Amendment #4 to the T&M Associates Professional Services Agreement for Engineering Services for the Duck Pond Run Sewer Interceptor Project - Phase 2 - \$94,250.00

14. Introduction of Ordinances

15. Additional Public Comment (15 minutes comment period; three-minute limit per person)

16. Council Reports/Discussion/New Business

17. Administration Updates

18. Closed Session

19. Adjournment

REQUEST FOR COUNCIL ACTION

Date of Request: June 3, 2025

Initiated By: Francis Guzik, PE, CME **Division/Department:** Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY: An Ordinance to amend Chapter 168 of Township Code to add Title 39 enforcement action to Woodmont Commercial per a request by the Woodstone Commercial West Windsor, LLC, the Developer.

SOURCE OF FUNDING: N/A

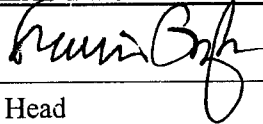
CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

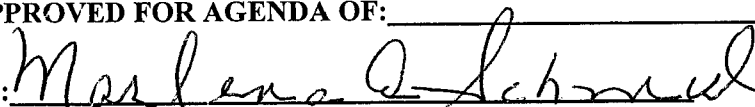
OTHER SUPPORTING INFORMATION ATTACHED

| | |
|---------------|----------------|
| Ordinance | Request Letter |
| Engineer Memo | Exhibit |

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

| | |
|---|----------|
|  | 6/4/2025 |
| Department/Division Head | Date |

APPROVED FOR AGENDA OF: _____

By:  06/11/2025

Marlena Schmid, Business Administrator

MEETING DATE: 6/16/25 **Ordinance #** 2025-09 **Resolution #** _____

Council Action Taken:

ORDINANCE NO. 2025-09

**AN ORDINANCE TO AMEND AND SUPPLEMENT
CHAPTER 168, "TRAFFIC AND PARKING," ARTICLE V: "TRAFFIC AND
PARKING REGULATIONS ON PRIVATE PROPERTY" OF THE
REVISED GENERAL ORDINANCES
OF THE TOWNSHIP OF WEST WINDSOR (1999)**

BE IT ORDAINED, by the West Windsor Township Council, County of Mercer, State of New Jersey, that the Code of West Windsor Township, be amended and supplemented as follows:

SECTION I.

CODE OF THE TOWNSHIP OF WEST WINDSOR, NEW JERSEY

PART II: GENERAL LEGISLATION

CHAPTER 168: TRAFFIC AND PARKING

ARTICLE V: TRAFFIC AND PARKING REGULATIONS ON PRIVATE PROPERTY

Section 168-37: Control of movement and parking on public and private property,

C. Regulation for the movement and the parking of traffic on all other private property in accordance with the provisions of N.J.S.A. 39:5A-1, the regulations of Subtitle 1 of Title 39 are hereby made applicable to the properties listed.

(1) Schedule A, is amended to read as follows:

| Property | Regulation | Movement |
|--------------------------------|---|---|
| Malvern School (commercial) | Parking in designated area between the painted lines | As shown on sketch on file with Township Police Division |
| | Stop signs | |
| | No Parking anytime in designated fire lanes | |
| | No Right Turn | |
| | No Left Turn | |
| | Do Not Enter | |
| | Emergency and Authorized vehicles only | |

SECTION II.

PART II: GENERAL LEGISLATION
CHAPTER 168: TRAFFIC AND PARKING
ARTICLE VII: Schedules

Section 168-81: Schedule XXVI: Handicapped Parking on All Other Private property, is amended to read as follows:

| Property | Number of Spaces | Location |
|--|-------------------------|--|
| Woodmont Commercial (Block 86, Lot 58.02) | 5 | As per sketch on file in Police Division |

SECTION III.

In the event that any portion of this Ordinance is found to be invalid for any reason by any Court of competent jurisdiction, such judgment shall be limited in its effect only to the portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

SECTION IV.

This ordinance shall take effect upon final passage and publication in accordance with the law.

INTRODUCTION:
PUBLIC HEARING:
ADOPTION:
MAYOR APPROVAL:
EFFECTIVE DATE:


TOWNSHIP OF WEST WINDSOR

Community Development Department

Division of Engineering

MEMORANDUM

TO: Allison D. Sheehan
Municipal Clerk

FROM: Francis A. Guzik, PE, CME 
Director of Community Development / Township Engineer

DATE: June 3, 2025

SUBJECT: Title 39 Enforcement Request
Woodstone Commercial West Windsor
PB24-01

Woodstone Commercial West Windsor, LLC have requested the provisions of Title 39 be made applicable to the project currently known as Woodmont Commercial / Malvern School. The project was reviewed and approved by the Planning Board under project PB24-01, at which time the project's signage, striping, parking and circulation elements were reviewed and approved by the Board's Professional Traffic Engineer and Timothy M. Lynch, Chief of Fire & Emergency Services of the West Windsor Township Fire and Emergency Services Division. I have the reviewed the proposed Exhibit to the Title 39 request (to be kept on file at the Township Police Division) and find it accurately depicts the requirements of the Planning Board approval as it applies to traffic operations on the private property. The Exhibit has also been reviewed with the Police Traffic Sergeant and approved.

I have prepared a draft Ordinance for these amendments to Township Code Chapter 168 "Traffic" for consideration by the Township Council.

Should you have any questions or comments, please do not hesitate to contact me.

FG

Enclosures

Cc: Marlena Schmid, Business Administrator
Robert Garofalo, Police Chief
Walter Silcox, Police Traffic Sergeant

Woodstone 24-01 Title 39 memo 250603.doc



100 Passaic Avenue, Suite 240
Fairfield, NJ 07004
T: 973-316-9400
F: 973-316-5520
www.woodmontproperties.com

December 12, 2024

Mr. Francis Guzik
West Windsor Township
271 Clarksville Road
West Windsor, New Jersey 08550

Re: Title 39 Enforcement Request
Woodstone Commercial West Windsor, LLC
Block 86, Lot 58.02

Dear Mr. Guzik:

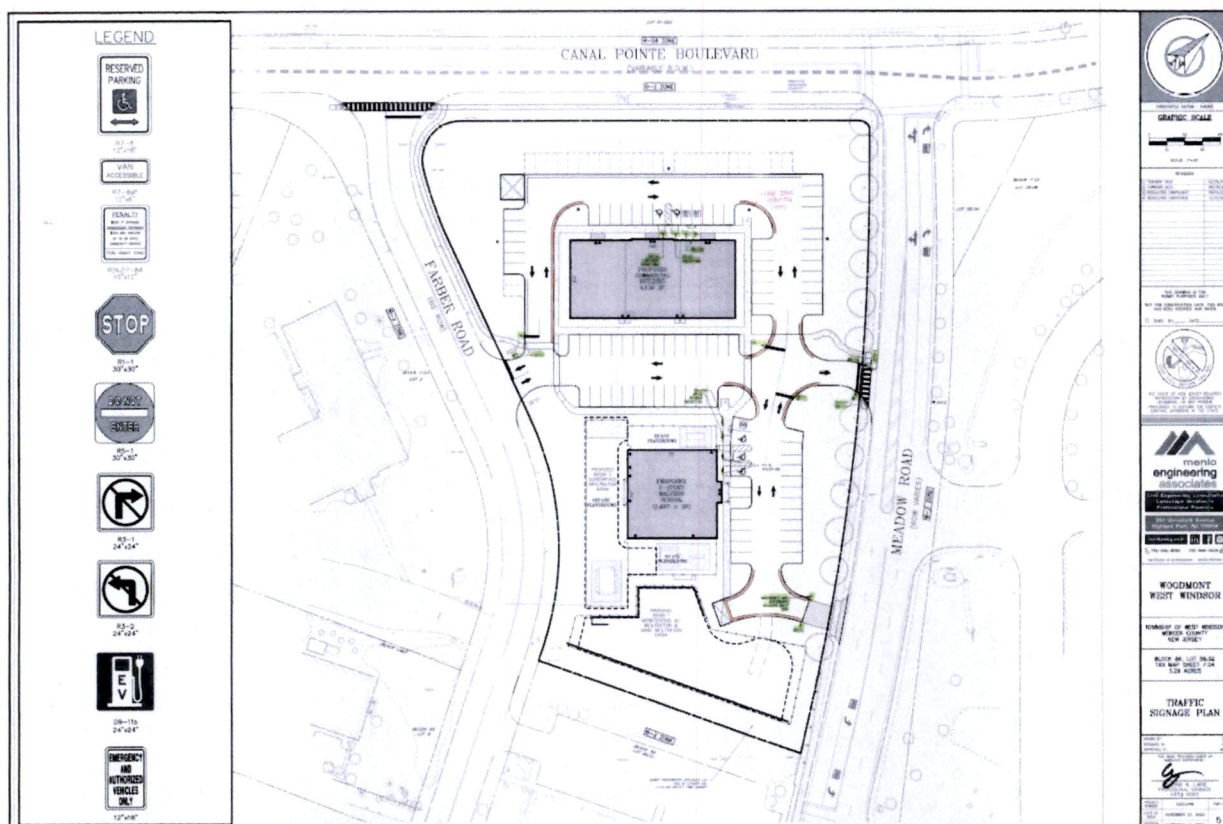
Please accept this letter along with the enclosed plan as our formal request for Title 39 enforcement at the above property. We request that all applicable traffic regulations be enforced including no parking in fire zones, ADA parking restrictions, and traffic safety and control signs such as "Stop", "Do Not Enter" and turn restrictions. We would also request enforcement of any vehicle observed operating in an unsafe manner on property particularly due to the use as a daycare center.

Please do not hesitate to contact me at (973) 487-1794 with any questions. Thank you for your continued assistance with this project.

Best regards,

Matthew Hainzl, P.E.
Woodmont Properties

cc: Ms. Emily Weiner
Mr. Stephen Santola



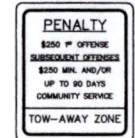
LEGEND



R7-8
12"x18"



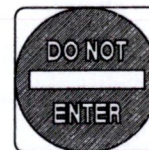
R7-8aP
12"x6"



R(NJ)7-8A
10"x12"



R1-1
30"x30"



R5-1
30"x30"



R3-1
24"x24"



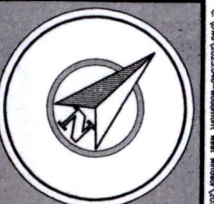
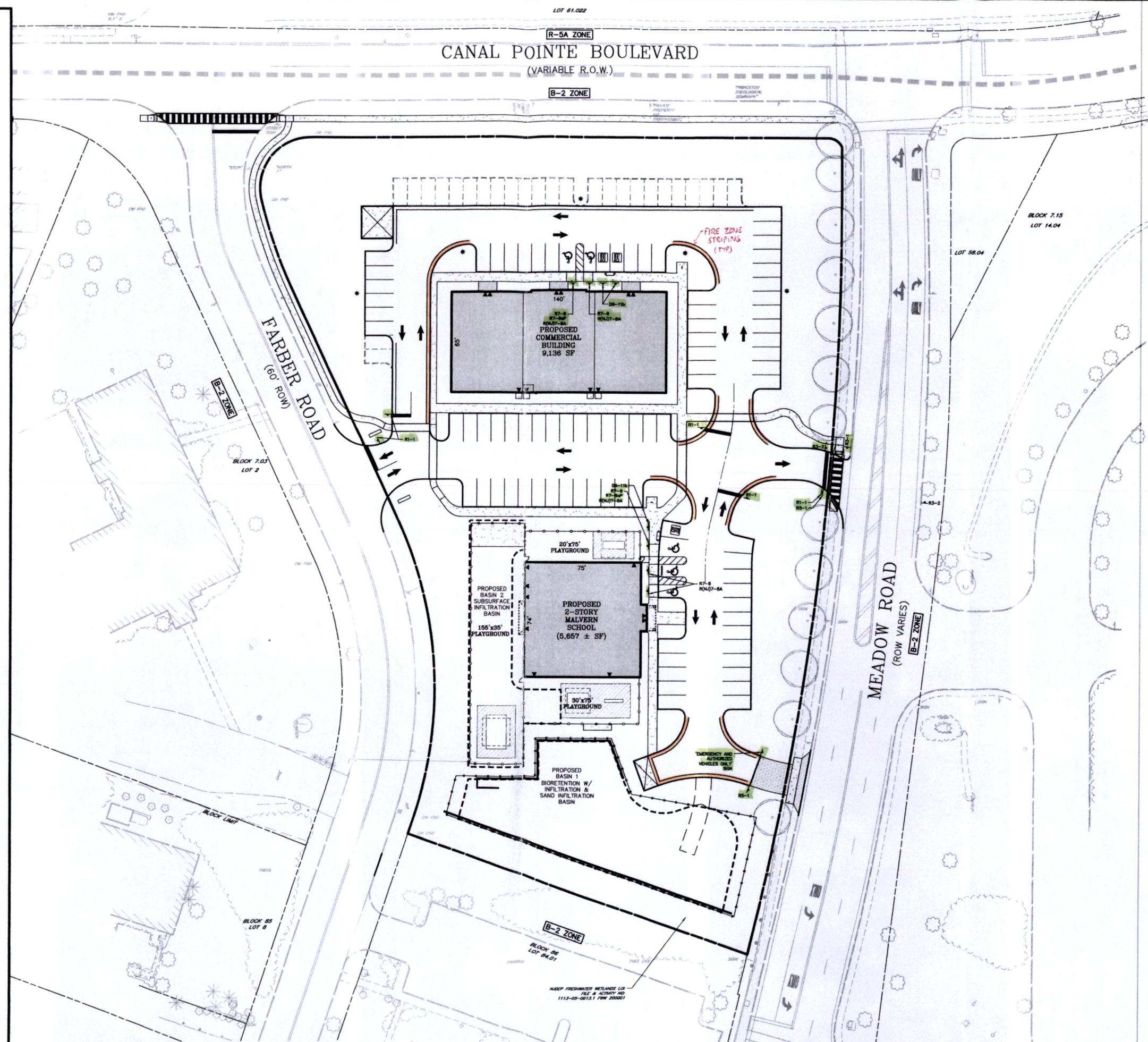
R3-2
24"x24"



D9-11b
24"x24"

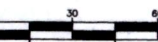


12"x18"



HORIZONTAL DATUM : NAD83

GRAPHIC SCALE



SCALE: 1"=30'

REVISIONS

| | |
|--------------------------|----------|
| 1) TOWNSHIP REV | 02/29/24 |
| 2) TOWNSHIP REV | 06/14/24 |
| 3) RESOLUTION COMPLIANCE | 08/16/24 |
| 4) RESOLUTION COMPLIANCE | 11/12/24 |

THIS DRAWING IS FOR PERMIT PURPOSES ONLY. NOT FOR CONSTRUCTION UNTIL THIS BOX HAS BEEN CHECKED AND DATED.

CHKD BY: DATE:



THE STATE OF NEW JERSEY REQUIRES NOTIFICATION BY EXCAVATORS, DESIGNERS, OR ANY PERSON PREPARING TO DISTURB THE EARTH'S SURFACE ANYWHERE IN THE STATE.



Civil Engineering Consultants
Landscape Architects
Professional Planners

251 Cleveland Avenue
Highland Park, NJ 08904

menloeng.com

732-646-8585 732-646-8439

Certificate of Authorization: 240A27951900

WOODMONT
WEST WINDSOR

TOWNSHIP OF WEST WINDSOR
MERCER COUNTY
NEW JERSEY

BLOCK 86, LOT 58.02
TAX MAP SHEET 7.04
3.29 ACRES

TRAFFIC
SIGNAGE PLAN

DRAWN BY: DESIGNED BY: APPROVED BY:

THIS WORK PREPARED UNDER MY IMMEDIATE SUPERVISION.

BRAM A. LANE
PROFESSIONAL ENGINEER
NJPE# 40262

| | | |
|----------------|-------------------|-------|
| PROJECT NUMBER | 2023.046 | TSP-1 |
| DATE OF ISSUE | NOVEMBER 27, 2023 | |
| REVISION | NOVEMBER 12, 2024 | 5 |

REQUEST FOR COUNCIL ACTION

Date of Request: June 17, 2025

Initiated By: Francis Guzik Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution granting a release of the performance guarantees associated with private improvements within the project known as Windsor 1 Developers – Wawa Route 1 (ZB19-06); (Bond # S330734, cash). The Developer is requesting the release of the performance guarantees at this time. Inspections have been performed and the improvements have been satisfactorily completed. The Township Engineer recommends that the performance guarantee be released at this time. A maintenance guarantee is not required nor recommended.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

| | |
|---------------------|-----------------------|
| Resolution | Engineer's Memorandum |
| Request for Release | Map |

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

| | |
|--------------------------|------------------|
| <u>Francis Guzik</u> | <u>6/17/2025</u> |
| Department/Division Head | Date |

APPROVED FOR AGENDA OF: June 30, 2025

By: Marlena Schmid 06/23/2025
Marlena Schmid, Business Administrator

MEETING DATE: 6/30/25 Ordinance # _____ Resolution # 2025-R149

Council Action Taken:

RESOLUTION

WHEREAS, Windsor 1 Developers, LLC has made a request for a release of the performance guarantees associated with private on-site improvements within the project known as Wawa (ZB19-06); and

WHEREAS, the performance guarantees are currently at 30% of their original amounts; and

WHEREAS, the West Windsor Township Consulting Engineer for the project, Van Cleef Engineering Associates, has performed inspections and recommends that the performance guarantees for private improvements in connection with the project known as Wawa (ZB19-06) be released as follows:

| <u>Performance Guarantee</u> | <u>Original Amount</u> | <u>Date Issued</u> | <u>Current Amount</u> | <u>Recommended Action</u> |
|------------------------------|------------------------|--------------------|-----------------------|---------------------------|
| Bond S330734 | \$ 80,170.56 | 10/20/21 | \$ 24,051.00 | Full Release |
| Cash – Performance | \$ 8,907.84 | 10/20/21 | \$ 2,672.35 | Full Release |
| Cash - Safety & Stab. | \$ 5,000.00 | 10/20/21 | \$ 1,500.00 | Full Release |

WHEREAS, the Township Engineer has reviewed the report from the Consulting Engineer and recommends that recommendation to release be approved by the Township Council.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor the following performance guarantees posted by Windsor 1 Developers, LLC for private improvements within the project known as Wawa (ZB19-06), be released, as follows:

| <u>Performance Guarantee</u> | <u>Original Amount</u> | <u>Date Issued</u> | <u>Current Amount</u> | <u>Recommended Action</u> |
|------------------------------|------------------------|--------------------|-----------------------|---------------------------|
| Bond S330734 | \$ 80,170.56 | 10/20/21 | \$ 24,051.00 | Full Release |
| Cash – Performance | \$ 8,907.84 | 10/20/21 | \$ 2,672.35 | Full Release |
| Cash - Safety & Stab. | \$ 5,000.00 | 10/20/21 | \$ 1,500.00 | Full Release |

ADOPTED: June 30, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 30th day of June 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: June 17, 2025

Initiated By: Brian E. Aronson Division/Department: Buildings & Grounds/Admin.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution authorizing the Township of West Windsor to enter into a contract with SHI International Corporation to procure 2025 Intellishift GPS Vehicle Tracking Licensing as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen.

SOURCE OF FUNDING:

Administration Technology/Computer Services 105 04 268 \$11,511.19

CONTRACT AMOUNT: Increase of \$11,511.19

CONTRACT LENGTH: 1/1/2025 – 12/31/2025

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution
SHI Quote
Certification of Funds
County of Bergen Contract BC-BID- 24-26 Related Documents

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Brian Aronson 6-17-2025
Department/Division Head Date

APPROVED FOR AGENDA OF: June 30, 2025

By: Marlena R. Schmid 06/23/2025
Marlena Schmid, Business Administrator

MEETING DATE: 6/30/25 Ordinance # _____ Resolution # 2025-R150

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and
- WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services utilizing State contracts; and
- WHEREAS, the Township needs to purchase an annual renewal of the Intellishift GPS Vehicle Tracking licensing from SHI International Corp. as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen in the amount of \$11,511.19; and
- WHEREAS, as of June 30, 2025 the Township's total aggregate spending with SHI International Corp. as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen was as follows:

| | | |
|--------------------|-----------|---------------|
| Purchase Order No. | 63166 | \$ 9,073.16 |
| Purchase Order No. | 63470 | \$ 10,720.46 |
| Resolution No. | 2025-R077 | \$ 16,149.18 |
| Resolution No. | 2025-R086 | \$ 112,933.61 |
| Resolution No. | 2025-R087 | \$ 14,000.00 |
| Resolution No. | 2025-R112 | \$ 34,994.26 |
| Resolution No. | 2025-R130 | \$ 17,372.00 |
| Resolution No. | 2025-R144 | \$ 6,102.12 |
| | | \$ 221,344.79 |

- WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

| | | |
|---|------------|-------------|
| Administration Technology/Computer Services | 105 04 268 | \$11,511.19 |
|---|------------|-------------|

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the Business Administrator, Marlena A. Schmid, is hereby authorized to purchase the above from SHI International Corp. as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen for a total not to exceed of \$232,855.98.

Adopted: June 30, 2025

I hereby certify the above resolution was adopted by the West Windsor Township Council at their meeting held on the 30th day of June, 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: June 30, 2025

Initiated By: Ken Jacobs Division/Department: Recreation and Parks

ACTION REQUESTED/EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of Change Order No. 1- Final with Protective Paving, L.L.C. for final quantity adjustment along with supplemental work added during the course of construction for the project known as FY2023 Community Park Grant Trail Resurfacing. Change Order No. 1- Final represents a decrease (-5.49%) in the contract amount for the project. The Manager of Recreation and Parks has reviewed and endorses the attached change order with Protective Paving, L.L.C.

Original Contract:

| <u>Account Title</u> | <u>Account Number</u> | <u>Amount</u> |
|--|-----------------------|---------------|
| Local Recreation Improvement Program (NJDCA Grant) | 101105 | \$ 70,000.00 |
| Open Space Tax for Park Development | 405-2015-7-005 | \$ 161,274.27 |

CONTRACT AMOUNT:

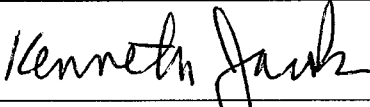
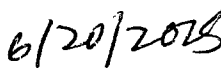
| | |
|---------------------------------|--------------|
| Original Contract Amount | \$231,274.21 |
| Final Change Order 1 (decrease) | \$ 12,698.43 |
| Final Contract Amount | \$218,575.84 |

CONTRACT LENGTH: n/a

OTHER SUPPORTING INFORMATION ATTACHED:

| | | |
|---------------------------------|-------------------|-----------------------|
| Resolution | Engineer's Letter | Final Change Order #1 |
| Original Resolution R 2025-R094 | | |

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

| | |
|---|--|
|  |  |
| Department/Division Head | Date |

APPROVED FOR AGENDA OF: June 30, 2025

By:  06/23/2025
Marlena Schmid, Business Administrator

MEETING DATE: 6/30/25 Ordinance # _____ Resolution # 2025-R151

Council Action Taken:

RESOLUTION

WHEREAS, West Windsor Township awarded a construction contract in the amount of \$231,274.21 on March 24, 2025 to Protective Paving, LLC for the project known as FY2023 Community Park Grant Trail Resurfacing; and

WHEREAS, a Certification of Funds for the original contract was received from the Chief Financial Officer and funds for said contract were available in the following line item appropriation accounts:

| <u>Account Title</u> | <u>Account Number</u> | <u>Amount</u> |
|---|-----------------------|---------------|
| Local Recreation Improvement Program (NJDC Grant) | 101105 | \$ 70,000.00 |
| Open Space Tax for Park Development | 405-2015-7-005 | \$161,274.27 |

WHEREAS, Change Order No. 1-Final dated May 29, 2025 which accounts for a decrease of \$12,698.43 (-5.49%) in the total contract amount for final quantities adjustment along with supplemental work added during the course of construction has been submitted by the Contractor; and

WHEREAS, the Township's contracted Engineer (Center State Engineering) has inspected and recommends the change order.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that Change Order No. 1- Final dated May 29, 2025 for final quantities and supplemental work and project closeout is hereby approved, adjusting the revised contract amount of \$231,274.27 to a final contract amount of \$218,575.84.

NOW BE IT FURTHER RESOLVED, that Township Business Administrator, Marlena A. Schmid, is hereby authorized to execute Change Order No. 1- Final dated May 29, 2025 for final quantities adjustment, supplemental work performed and project closeout.

Adopted: June 30, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 30th day of June 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: June 18, 2025

Initiated By: John Taylor III Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of Contract Amendment No. 4 for professional Engineering services for the Duck Pond Run Sewer Interceptor Project – Phase 2. The project needs additional budget for construction administration and inspection services to ensure the work is completed in conformance with the engineering plans and specifications. The Township Engineer has reviewed and endorsed the attached contract amendment order for T&M Associates.

SOURCE OF FUNDING:

Original Contract Amount

| | | |
|--|-----------------|--------------|
| Traffic Safety-Hazard Mitigation/Meadow Rd. Sewer Extension & Duck Pond Run Pump Removal | 405-2010-18-006 | \$ 93,892.00 |
| Sewer Extension & Pump Station Improvements | 405-2022-08 017 | \$ 54,150.00 |
| Sewer Extension & Pump Station Improvements | 405-2022-08 017 | \$ 13,512.00 |
| Sewer Extension & Pump Station Improvements | 405-2022-08 017 | \$ 5,568.59 |
| Sewer Extension & Pump Station Improvements | 405-2023-09 021 | \$128,281.41 |

ADDITION SOURCE OF FUNDING:

| | | |
|---|-----------------|--------------|
| Sewer Extension & Pump Station Improvements | 405-2023-09 021 | \$ 94,250.00 |
|---|-----------------|--------------|

CONTRACT AMOUNT:

| | |
|---------------------------|--------------|
| Original Contract Amount: | \$ 93,892.00 |
| Contract Amendment #1: | \$ 54,150.00 |
| Contract Amendment #2: | \$ 13,512.00 |
| Contract Amendment #3: | \$133,850.00 |
| Contract Amendment #4: | \$ 94,250.00 |
| Final Contract Amount: | \$389,654.00 |

CONTRACT LENGTH: until construction completion

OTHER SUPPORTING INFORMATION ATTACHED:

| | | |
|---------------------------|--------------------------------|----------------------|
| Resolution | Letter of Proposal (Exhibit A) | Engineer Memo |
| Amendment #4 to Agreement | Resolution 2018-R188 | Resolution 2023-R222 |
| Certification of Funds | Resolution 2024-R220 | Resolution 2025-R039 |

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis Gmfr 6/18/25

Department/Division Head Date

APPROVED FOR AGENDA OF: June 30, 2025

By: Marlena A. Schmid 06/25/2025

Marlena Schmid, Business Administrator

MEETING DATE: 6/30/25 Ordinance # _____ Resolution # 2025-R152

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor required professional services for engineering assessment, for the televising and assessment of the D&R Sewer Interceptor; and

WHEREAS, T&M Associates was awarded a Professional Services Agreement on July 30, 2018, for the total amount of \$93,892.00; and

WHEREAS, Amendment #1 was approved on November 13, 2023, for the total amount of \$148,042.00; and

WHEREAS, Amendment #2 was approved on November 12, 2024 for additional supplementary work for a subconsultant to T&M Associates related to specialty tunnel Engineering work, for a total amount of \$161,554.00; and

WHEREAS, Amendment #3 was approved on January 27, 2025 for additional supplementary work for a subconsultant to T&M Associates related to the jack-and-bore and restoration work, for a total amount of \$295,404.00; and

WHEREAS, the jack-and-bore work took the contractor substantially more time to construct and required more construction administration effort, but is now completed and the contractor has provided a revised and extended construction schedule for the completion of the Project, which will require additional construction administration and inspection services work to be conducted by T&M Associates; and

WHEREAS, T&M Associates additional services proposal is for \$94,250.00 dated June 17, 2025 and revised June 18, 2025 for a revised total amount not to exceed \$389,654.00; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following account:

Sewer Extension & Pump Station Improvements 405-2023-09 021 \$94,250.00

WHEREAS, said Amendment #4 to the Agreement for Professional Services has been reviewed by the Township Engineer and he recommends it be executed; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township, Amendment #4 to the Professional Services Agreement for with T&M Associates of Middletown, NJ.
- (2) This Agreement is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.
- (3) All other terms and conditions of the Agreement with T&M Associates, dated July 30, 2018 remain in full force and effect.

- (4) An Executed copy of the revised Agreement between the Township and T&M Associates and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: June 30, 2025

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 30th day of June 2025.

Allison D. Sheehan
Township Clerk
West Windsor Township